

September 9, 2008  
Cottonwood County Board of Commissioners  
Regular Meeting  
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, September 9, 2008 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman John Oeltjenbruns. Present for all or portions of the meeting were: Commissioners John Oeltjenbruns, Gary Sorenson, Tom White, Ron Kuecker, Norm Holmen; Administrative Assistant Kelly Thongvivong; Auditor/Treasurer Jan Johnson; Mark Marcy, Jason Purrington, Jenny Quade, Mike Hanson, Marlene Smith and Kay Clark. Motion by White, second by Sorenson, unanimous vote to approve additions to the agenda. Motion by Holmen, second by Kuecker, unanimous vote to approve the minutes of the September 2, 2008 meeting as amended.

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Emergency Management Director Mark Marcy met with the board to discuss the Emergency Management position. The board plans to review the current job description for possible changes/additions and to set the pay matrix for this position at the next board meeting.

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Probation Officer Jenny Quade met with the board to seek approval for Lisa Zuehlke to attend the Minnesota Association of County Probation Officers Support Staff Training in St. Cloud on October 1<sup>st</sup>. Motion by Sorenson, second by White, unanimous vote to allow Lisa Zuehlke to attend the training in St. Cloud on October 1<sup>st</sup>.

Motion by Holmen, second by Kuecker, unanimous vote to move \$600 from the "Miscellaneous" line item of the Probation budget into the "Conference, Training, Registration, Dues" line item of the Probation budget.

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Environmental Officer Mike Hanson met with the board to discuss a few items. Hanson presented four quotes for the purchase of a desk as follows: Dan's Office Supply - \$1,210.91 (66 x 30) and \$1,255.64 (72 x 66); Davis Typewriter - \$1,174.28 (66 x 30) and \$1,298.19 (72 x 66). Motion by Sorenson, second by Kuecker, unanimous vote to accept the low quote in the amount of \$1,255.64 for the bigger desk (72 x 66) from Dan's Office Supply.

Motion by Sorenson, second by White, unanimous vote to accept the Feedlot Performance Report and to allow the Chairman to sign.

Motion by Holmen, second by Sorenson, unanimous vote to sign 3-year agreement with Waste Management for the pickup of garbage at the county parks and to instruct Waste Management to pick up weekly (June – August) at South Dutch Charlie, Red Rock Falls and Dynamite Park. The board suggested that a sign with a phone number be placed in each of the county parks so people can call with comments or to report a problem.

Motion by Sorenson, second by White, unanimous vote to approve September warrants as follows:

County Revenue Fund	\$128,586.36
Long Term Capital Outlay	\$ 7,633.71
County Building Fund	\$ 17,157.61
Ditch Fund	\$ 4,127.79
Taxes and Penalties Fund	\$ 1,404.46
Road & Bridge	\$ 80,427.42
Waste Abatement/SCORE	\$ 2,732.94
Landfill Enterprise	<u>\$ 7,925.33</u>
TOTAL	\$249,995.62

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Motion by Kuecker, second by Holmen, unanimous vote to set 2009 preliminary levy at \$6,441,674, which is an increase of 3.232% from last year.

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Motion by Holmen, second by Kuecker, unanimous vote to reappoint Gale Bondhus to another 4-year term as County Assessor effective January 1, 2009 – December 31, 2012.

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Kay Clark met with the board representing the Cottonwood County Ag Society (Fair Board) to discuss the recent request for additional funding from the county board for capital improvements such as building maintenance. Motion by Sorenson, second by Holmen, unanimous vote to appropriate \$7,500 to the Ag Society for each of the next 5 years (2009-2013), which is to be designated for building maintenance.

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Two quotes for a reception area at the North 71 County Office Building were presented as follows: Dan's Office Supply - \$3,000; Davis Typewriter - \$3,450. Motion by Sorenson, second by White, unanimous vote to accept low quote in the amount of \$3,000 from Dan's Office Supply.

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Commissioner Holmen gave an update in regards to the Brown-Nicollet-Cottonwood Water Quality Board meeting he recently attended.

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Commissioner White gave an update in regards to a meeting he recently had with a few individuals from the Southwest/West Central Service Coop regarding their current lease in the North 71 County Office Building. A new lease will be worked on in the upcoming weeks.

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Chairman Oeltjenbruns reported that he and Commissioner Holmen were planning to attend AMC Policy Meetings on September 18<sup>th</sup> in the Cities if anyone else is interested in going along.

Motion by Holmen, second by Kuecker, unanimous vote to close the meeting at 11:21 a.m. to discuss strategy for labor negotiations. The following individuals were present: John Oeltjenbruns, Gary Sorenson, Tom White, Ron Kuecker, Norm Holmen, Kelly Thongvivong and Jan Johnson. Motion by Sorenson, second by Kuecker, unanimous vote to open the meeting at 12:09 p.m.

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Further discussion was held regarding Emergency Management Director position. This will be discussed again at the next board meeting.

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There being no further business, the meeting was adjourned at 12:35 p.m.

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Jan Johnson, Auditor/Treasurer

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John Oeltjenbruns, Board Chairman

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Kelly Thongvivong, Bd. Adm. Assistant