

November 6, 2018
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, November 6, 2018 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Present for all or portions of the meeting were: Commissioners Tom Appel, Donna Gravley, Kevin Stevens, Norm Holmen, Jim Schmidt; County Coordinator Kelly Thongvivong, County Attorney Nick Anderson, Auditor/Treasurer Jan Johnson, Kathy Marsh, Nick Klisch, Jed Rhubee, Mike Meeks, Dave Bucklin, Justin Techen, Kaylene Gohr, and Rahn Larson.

Chairman Gravley called the meeting to order. The Pledge of Allegiance was recited. Motion by Schmidt, second by Appel, unanimous vote to approve the agenda. Motion by Holmen, second by Stevens, unanimous vote to approve the minutes of the October 16, 2018 regular board meeting.

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Dave Bucklin, SWCD District Technician, informed the board that Mark Evers has submitted a Minnesota Wetland Conservation Act Notice of Application for a wetland type and delineation concurrence in Selma Township, Section 11. Motion by Holmen, second by Schmidt, unanimous vote to approve the Mark Evers Minnesota Wetland Conservation Act Notice of Application and concurrence with wetland delineation.

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Nick Klisch, County Engineer/Public Works Director, met with the board to discuss a few items. Klisch asked for out-of-state travel approval for two employees to attend a bridge class in Sioux Falls, SD. Motion by Schmidt, second by Stevens, unanimous vote to approve out-of-state travel for Jed Rhubee and Gretchen Warner to attend a Safety Inspection of In-Service Bridges class in Sioux Falls, SD on February 4 -15, 2019.

Klisch asked for approval to enter in to snow removal agreements with the Cities of Jeffers (\$600), Westbrook (\$1,200) and Mountain Lake (\$3,600). Motion by Appel, second by Holmen, unanimous vote to sign and enter into agreements with the cities of Jeffers, Westbrook and Mountain Lake for routine winter maintenance on the Municipal CSAHs in the respective cities.

Klisch, Jed Rhubee, Public Works Superintendent, and Mike Meeks, Lead Heavy Equipment Operator, asked for approval to purchase a new loader to replace the 1983 Clark Loader. Rhubee stated they had demonstrations and received state quotes on three loaders: John Deere from RDO Equipment in Mankato - \$146,428, Case from Titan Machinery in Marshall - \$121,961, and CAT from Ziegler in Jackson - \$153,600. After much discussion, motion by Schmidt, second by Appel, unanimous vote to purchase the CAT loader and accessories from Ziegler in Jackson at a price not to exceed \$165,000 and to be paid upon delivery in 2019.

Motion by Stevens, second by Holmen, unanimous vote to sell the 1983 Clark Loader on govdeals.com.

Klisch presented a resolution requesting a variance to design standards to allow diagonal parking to remain on both sides of CSAH 33 in Westbrook when the roadway is reconstructed in 2020. Klisch stated that another option would be for diagonal parking to remain on the east side of the street and change to parallel

parking on the west side. After much discussion, motion by Schmidt, second by Stevens to approve the Resolution Requesting a Variance from Standard for State Aid Operation for Project No. S.A.P. 017-633-001. Voting Aye – Schmidt. Voting Nay – Holmen, Appel, Stevens, and Gravley. Motion failed.

Gravley informed the board that lighting or reflectors are needed at the driveway entrance to the N71 Building. After discussion, the board asked Klisch to put up reflectors while the possibility of some type of lighting is being researched.

Kelly Thongvivong, County Coordinator, met with the board to discuss a few items. Motion by Schmidt, second by Stevens, unanimous vote to approve the Engineering Technician job description as presented.

Thongvivong presented information received from Nationwide regarding the Deferred Compensation program. Thongvivong stated that Nationwide has recognized a need to change the guaranteed minimum interest rate of the fixed annuity contract available in our existing plan and that we have three options to choose from with Option 3 being the default if no action is taken. After much discussion, no action was taken.

Motion by Stevens, second by Appel, unanimous vote to approve a cell phone allowance in the amount of \$60 per month for Mark Schenk, Building and Grounds Worker, beginning November 1, 2018.

Motion by Schmidt, second by Holmen, unanimous roll call vote to adopt resolution as follows:

Resolution No. 18-11-06

Resolution Appointing Gary Schimbene and Shelley Sweetman to the Red Rock Rural Water System Board of Commissioners

WHEREAS, Gary Schimbene's 4-year term as a Commissioner on the Red Rock Rural Water System ("RRRWS") Board of Commissioners is scheduled to expire at midnight on December 31, 2018; and

WHEREAS, current RRRWS Commissioner, Dave Hulstein has resigned as a Commissioner on the RRRWS Board effective at midnight on December 31, 2018; and

WHEREAS, the RRRWS Board of Commissioners conducted a search for Dave Hulstein's replacement; and

WHEREAS, on October 10, 2018 the RRRWS Board unanimously adopted a Motion which recommends that Shelley Sweetman replace Dave Hulstein on the RRRWS Board; and

WHEREAS, on October 10, 2018 the RRRWS Board unanimously adopted a Motion which recommends that Gary Schimbene and Shelley Sweetman each be appointed to a 4-year term on the RRRWS Board of Commissioners; and

WHEREAS, the Cottonwood County Board of Commissioners believes that Gary Schimbene and Shelley Sweetman are qualified to act as Commissioners on the Red Rock Rural Water System Board of Commissioners and are both worthy of appointment.

NOW BE IT NOW RESOLVED, that the Cottonwood County Board of Commissioners hereby recommends that Gary Schimbene and Shelley Sweetman be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2019 and shall expire at midnight on December 31, 2022.

I hereby certify that the foregoing Resolution was approved by the Cottonwood County Board of Commissioners on November 6, 2018 by a vote of 5 for, 0 against, and 0 absent, and 0 abstaining.

S/Donna L. Gravley, Board Chairman

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Motion by Holmen, second by Stevens, unanimous vote to approve November warrants as follows:

County Revenue Fund	\$ 92,865.44
County Building Fund	\$ 189.01
County Revenue Fund	\$ 1,416.98
Road and Bridge Fund	\$ 86,115.71
Waste Abatement/Score Fund	\$ 2,000.00
Landfill Enterprise Fund	<u>\$ 23,067.43</u>
	\$205,654.57

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Commissioner Holmen gave an update on a CPT meeting he attended on October 29 in Morris. Holmen also gave a building update on the 10th Street building.

Commissioner Appel stated that he would like to review the 2019 budget one more time before approving in December.

Commissioner Schmidt gave an update on the Pat's Grove building.

Commissioner Gravley informed the board that Cottonwood County received a good Facility Inspection Report from the MN Department of Corrections and would like to commend the Jail staff. Gravley also wanted to commend the Human Resources staff for their efforts in coordinating the wellness program for county employees this year.

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There being no further business, the meeting was adjourned at 10:27 a.m.

Jan Johnson, Auditor/Treasurer

Donna L. Gravley, Board Chair

Kelly Thongvivong, County Coordinator