

January 29, 2008  
Cottonwood County Board of Commissioners  
Regular Meeting  
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, January 29, 2008 at 1:00 p.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman John Oeltjenbruns. Present for all or portions of the meeting were: Commissioners John Oeltjenbruns, Gary Sorenson, Tom White, Ron Kuecker, Norm Holmen; Administrative Assistant Kelly Thongvong; Auditor/Treasurer Jan Johnson; County Attorney Doug Storey; Kathy Kretsch and Mike Hanson. Motion by White, second by Sorenson, unanimous vote to approve additions to the agenda. Motion by Holmen, second by White, unanimous vote to approve the minutes of the January 15, 2008 meeting. Motion by Kuecker, second by Sorenson, unanimous vote to approve the minutes of the January 18, 2008 emergency meeting.

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County Recorder Kathy Kretsch met with the board to give an office update and to present quotes for several different items. Three quotes for carpeting were presented as follows: Windom Floor & Sleep - \$1375.31; Borgen - \$1885.38; Carpet Plus - \$1614.86. Motion by Holmen, second by Sorenson, unanimous vote to accept low quote in the amount of \$1375.31 from Windom Floor & Sleep.

Two quotes for painting of the Recorder's Office were presented as follows: Curt Fast - \$2120 and Knigge Painting - \$1450. Motion by Sorenson, second by White, unanimous vote to accept quote with an amount not to exceed \$2120 from Curt Fast as his quote includes refinishing of woodwork in the Recorder's Office and the other quote did not.

Two quotes for furniture for the Recorder's Office were presented as follows: Dan's Office Supply - \$10,892.30 and Office Direct - \$12,158.40. Motion by Sorenson, second by Holmen, unanimous vote to accept low quote in the amount of \$10,892.30 from Dan's Office Supply.

Quotes for new cupboards in the Recorder's Office were presented as follows: Dave Borsgard - \$2295 and Borsgard Construction - \$2450. Quotes for storage shelving for downstairs vault were presented as follows: Dave Borsgard - \$1257 and Borsgard Construction - \$1425. Quote for \$150 was also received from Dave Borsgard for a wood frame for the U.S. flag. Motion by Kuecker, second by Sorenson, unanimous vote to accept low quotes for all three items from Dave Borsgard for a total amount of \$3702. This will be taken out of the Recorder's Office Long Term Capital Outlay.

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Environmental Officer Mike Hanson met with the board to give a brief update regarding a variance hearing and conditional use permit that will be considered by the Planning Commission on February 1, 2008.

Discussion was held regarding Pat's Grove and two small pieces of property located in the area that is owned by the county and currently being farmed by an individual.

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Commissioner White gave a brief update regarding a recent Minnesota River Board meeting that he attended. It seems that the group is hoping to form a watershed district and to be able to obtain taxing authority. The consensus of the county board at this time is that they would be opposed to additional levies.

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Brief discussion was held regarding the information Auditor/Treasurer Jan Johnson received from MCIT in regards to the question of what the recommended minimum requirements for equipment insurance would be for the individual(s) that is awarded the mowing contract for the county parks. County Attorney Doug Storey will review the language of the mowing contract and give his recommendations for additional language if necessary.

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The Board Chairman signed the 2007 OSHA Log so that it can be posted from February 1<sup>st</sup> to April 30<sup>th</sup>.

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Motion by Kuecker, second by White, unanimous vote to allow Sheriff to apply for 2008 State Boat & Water Safety Grant through DNR.

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Motion by Sorenson, second by Holmen, unanimous vote to appoint Auditor/Treasurer Jan Johnson as a delegate to the Midstate Computer Cooperative.

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Motion by Sorenson, second by Holmen, unanimous vote to allow for the establishment of a second change fund in the amount of \$50 for the county jail.

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Commissioner Kuecker asked for updates in regards to a few different old business items and it was reported that no additional correspondence has been received in regards to these matters.

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Chairman Oeltjenbruns informed the board that a Highway 60 Corporation Meeting would be held in Worthington on February 4<sup>th</sup> if anyone were interested in attending. A county per diem will be granted for attendance at this meeting.

Brief update was given in regards to the Energy Board and Solid Waste meetings that Oeltjenbruns recently attended. He reported that the Energy Board is still continuing to work with the Metro counties. The Solid Waste Commission has \$7,000 remaining in the burning barrel education program and the Ecology Bus has expressed an interest in continuing to do some further education in this area with the remaining funds.

A county per diem will be granted for those commissioners in attendance at the Legislative Breakfast that was held on Saturday, January 26<sup>th</sup>. It was

reported that Senator Jim Vickerman and Representative Rod Hamilton will plan to be at an upcoming board meeting to give a further update in regards to the upcoming legislative session.

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There being no further business, the meeting was adjourned at 2:35 p.m.

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Jan Johnson, Auditor/Treasurer

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John Oeltjenbruns, Board Chairman

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Kelly Thongvivong, Bd. Adm. Assistant