

March 4, 2014
Cottonwood County Board of Commissioners
Regular Meeting
Minutes

The Cottonwood County Board of Commissioners met in regular session on Tuesday, March 4, 2014 at 9:00 a.m. at the Cottonwood County Courthouse in Windom, MN. Presiding over the meeting was Chairman Jim Schmidt. Present for all or portions of the meeting were: Commissioners Jim Schmidt, Tom White, Norm Holmen, Kevin Stevens, John Oeltjenbruns; County Attorney Nick Anderson; Auditor/Treasurer Jan Johnson; County Coordinator Kelly Thongvivong, Kathy Marsh, Scott Morgan, Kay Clark, Dave Bucklin, Glenn Johnson, Ron Kuecker, Gordy Olson, Alan Coners, JinYeene Neumann, George Oltmans, and Clark Lingbeek.

Motion by Holmen, second by Oeltjenbruns, unanimous vote to approve additions to the agenda. Motion by White, second by Stevens, unanimous vote to approve the minutes of the February 25, 2014 meeting.

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Motion by Oeltjenbruns, second by White, unanimous vote to recess as the County Board and to convene as the Ditch Authority to hold a public hearing regarding the Petition to make minor alteration or changes to Cottonwood County Ditch #2, Branches C, B, and B1. After much discussion and all questions being addressed, there was a motion by White, second by Holmen, unanimous vote to pass the order allowing Charles A. Zelle, Commissioner of Transportation, to make said minor alterations or changes as presented in petition for County Ditch #2.

Motion by Stevens, second by White, unanimous vote to adjourn as the Ditch Authority and to reconvene as the County Board.

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Jan Johnson, Auditor/Treasurer, presented a New Vision Software Purchase Agreement and Licensure, written by Xerox. The agreement and licensure is for interfacing the RtVision electronic timecards to the Paymate payroll system at an expense of a one-time fee of \$1,000. Motion by Holmen, second by Oeltjenbruns, unanimous vote to accept New Vision Software Purchase Agreement and Licensure.

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Motion by Oeltjenbruns, second by White, unanimous vote to accept all four union contracts as written.

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Motion by White, second by Holmen, unanimous vote to allow Kyle Pillatzki, Assistant County Engineer/Solid Waste Administrator, to use the county credit card to register Donna Stresemann, Solid Waste Worker, for a Solid Waste Operations Issues refresher course, \$240, and one night stay at hotel, \$119 plus tax; Gale Bondhus, County Assessor, to renew her MAOO membership, \$80; and Jenny Quade, Probation Officer, one night stay at hotel, \$148.23.

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Discussion was held regarding the Planning & Zoning Administrator and Parks & Trail Director. Chairman Schmidt requested that one hour be designated at

the next meeting for more discussion and that all people involved be present at the meeting.

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Commissioner White gave an update as to a MRCC, Minnesota Rural County Caucus, meeting he attended.

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Discussion was held regarding the Law Enforcement's Building and Grounds worker and some of the extra duties that are being performed.

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Commissioner Oeltjenbruns shared some information he received regarding a nine acre seed plot and that the Minnesota River Board will be disbanded as of April 1, 2014.

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Jan Johnson, Auditor/Treasurer, requested approval to purchase three computers that would be purchased off a state quote, get quotes on two workstations for the Treasurer's office, and to buy a new desk chair. Johnson will get state quotes on the three computers and bring to the board. Motion by White, second by Oeltjenbruns, unanimous vote to get quotes for two workstations and purchase a desk chair.

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There being no further business, the meeting was adjourned at 10:46 a.m.

Jan Johnson, Auditor/Treasurer

Jim Schmidt, Board Chairman

Kelly Thongvivong, County Coordinator