

EXECUTION INSTRUCTION SHEET

IT IS NOT THE DUTY OF THE SHERIFF'S DEPARTMENT TO FIND WHAT ASSETS THE JUDGMENT DEBTOR HAS. THIS IS YOUR RESPONSIBILITY AS THE JUDGMENT CREDITOR.

THE FOLLOWING INFORMATION IS REQUIRED BEFORE THE SHERIFF'S DEPARTMENT WILL ACCEPT ANY EXECUTIONS.

NAME OF JUDGMENT DEBTOR _____

DEBTOR'S HOME ADDRESS _____

IF YOU WANT US TO LEVY ON A BANK ACCOUNT, YOU MUST:

1. ENDORSE THE ORIGINAL EXECUTION
2. PROVIDE US THE NAME AND ADDRESS OF DEBTOR'S BANK
3. ENCLOSE A CHECK FOR \$15.00 PAYABLE TO BANK

BANK NAME _____

BANK ADDRESS _____

IF YOU WANT US TO LEVY ON WAGES, YOU MUST:

1. ENDORSE THE ORIGINAL EXECUTION
2. YOU MUST SEND A GARNISHMENT EXEMPTION NOTICE TO THE DEBTOR AT LEAST 10 DAYS BEFORE DELIVERING THE WRIT OF EXECUTION TO THE SHERIFF'S DEPT.
3. PROVIDE THE NAME AND ADDRESS OF EMPLOYER
4. ENCLOSE A CHECK FOR \$15.00 PAYABLE TO EMPLOYER

EMPLOYER NAME _____

EMPLOYER ADDRESS _____

THIS IS TO CERTIFY THAT THE GARNISHMENT EXEMPTION NOTICE WAS SENT TO _____ PURSUANT TO M.S.571.41 SUB 5.

DATE GARNISHMENT EXEMPTION NOTICE MAILED _____

SIGNED _____

NAME (JUDGMENT CREDITOR) _____

ADDRESS _____

SIGNATURE _____